

Alaska Family Resource Center Network

Membership Policy Guide

Revised: July 2025

Purpose

The Alaska Family Resource Center (FRC) Network supports the development, growth, and sustainability of culturally responsive Family Resource Centers across Alaska. Our mission is to strengthen families by connecting them to community-based services that are family-centered, trauma-informed, and equitable.

Who We Are

Members of the Alaska FRC Network are community-based organizations that reflect and respond to the needs of the families they serve. These centers provide direct services, build protective factors, and serve as local leaders in family support and child well-being.

Current Alaska FRC Network Leadership

Alaska Impact Alliance Staff:

Charity Carmody, Executive Director, Alaska Impact Alliance

Abby Struffert, AK FRC Network Director, Alaska Impact Alliance

Current FRCs:

[Beacon Hill Alaska](#) - Anchorage

[Resource Center for Parents and Children](#) - Fairbanks

[Family Promise](#) - Mat Su Valley

[Shiloh Community Housing](#) - Anchorage

[VOA Alaska](#) - Statewide

[Bristol Bay Native Association](#) - Southwest Alaska

[Nunakins](#) - Kotzebue

[Alaska Center for Resource Families](#) - Statewide

[Southeast Kin](#) - Southeast Alaska

FRC Leadership Team:

AIA Team (Charity Carmody, Abby Struffert, Kristal Williams)
Leigh Bolin, Resource Center for Parents and Children
Dawn Paulson, Beacon Hill
Ginger Bear, Family Promise
Delmonica D. Williams (Sheneé), Resource Center for Parents and Children
Haylee Donovan, VOA Alaska
Anne Shade, Bristol Bay Native Association
Tracey Schaeffer - Nunakins
Desiree Scott - Alaska Center for Resource Families
Holly Handler - Southeast Kin

Membership Benefits

All Member FRCs will receive:

- **Networking & Peer Learning:** Participation in monthly network calls and quarterly strategic meetings.
- **Training & Community Support:** Free access to the Standards of Quality for Family Strengthening and Support training, along with a connected community of support to help implement the Standards in your work
- **Shared Tools:** Access to the Family Assistance Management System (FAMS) for client tracking, referral coordination, and reporting.
- **Visibility & Advocacy:** Statewide recognition, communications support, and advocacy on behalf of the FRC model through the Alaska Impact Alliance.
- **Funding Opportunities:** Eligibility for joint funding, pass-through opportunities, and future state or federal funds—available to members in good standing.
- **Leadership Participation:** Representation on the Alaska FRC Network Leadership Team, offering direct input into the development and future of the Network.
- **Funding Opportunities:**
 - Eligibility for joint funding, pass-through opportunities, and future state or federal funds—available to members in good standing.
 - Support from the Network in identifying funding opportunities and strengthening applications by leveraging collective impact and statewide reach.

Please note: Any and all pass-through funding is subject to availability and may be limited based on the total amount of funds and the number of eligible Family Resource Centers.

Tiered Membership Fee Schedule (2 options)

To support coordination, training, technical assistance, advocacy, and shared infrastructure across the Alaska Family Resource Center Network, all Member FRCs are required to pay an annual membership fee. The fee structure is tiered based on the level of data system access.

Membership Tier Comparison

Feature	Tier 1: Core Membership (No FAMS Access)	Tier 2: Enhanced Membership (With FAMS Access)
Annual Fee	\$500	\$1,500
Monthly Network Meetings	✓	✓
State-Level Representation & Advocacy	✓	✓
Standards of Quality Training	✓	✓
Technical Assistance & Peer Support	✓	✓
Alternate Data Reporting Method	✓	✓
Eligibility for Initiatives & Grants	✓	✓
Promotion as Network Member	✓	✓

Networking Opportunities with Local & National FRCs	✓	✓
FAMS Database Access		✓
FAMS Onboarding & Support		✓
Help Desk & User Guides		✓
Custom Report Generation		✓
Streamlined Reporting via FAMS		✓

Additional Membership Fee Details

- Fees are due by **January 31** of each calendar year.
- **Prorated fees** apply for members joining mid-year.
- **Fee waivers/reductions** may be granted on a case-by-case basis.
- Membership status (and funding eligibility) is tied to **payment and compliance**.
- An **annual membership agreement form** must be submitted by **January 31**.

Membership Requirements and Responsibilities

Eligibility & Organizational Commitments

To qualify and remain in good standing, FRCs must:

- Be physically located in Alaska and comply with all applicable laws and nonprofit/fiscal governance standards.
- Be a nonprofit organization or an entity that offers services free of charge. For-profit entities may be considered but may not qualify for passthrough funding opportunities.
- Offer (or intend to offer) services that are family-centered, culturally responsive, accessible, and based on proven or effective models.
- Align programming with the Family Pathways Framework®, which includes:
 - **Drop-in services:** basic needs assistance, information, referrals
 - **Support services:** individualized goal planning, group support
 - **Developmental services:** case management, parenting education, skill-building

Family Pathways Framework



FAMILY ACCESS:

SELF-INITIATED OR REFERRED



PATHWAY 1: DROP-IN SERVICES

- Referrals to other organization
- Community events
- Concrete resources (financial assistance, food, clothing, household, etc.)

SEEKING VARIOUS TYPES OF SERVICES



PATHWAY 2: SUPPORT SERVICES

- Parenting classes
- Life skills classes
- Food and nutrition classes
- Job training
- Education services
- Benefits assistance
- May also include drop-in services

SEEKING VARIOUS LEVELS OF SUPPORT



PATHWAY 3: DEVELOPMENTAL SERVICES

- Family assessment (CFSA 2.0)
- Goal setting
- Case management
- May also include drop-in and support service

- Leaders at each FRC must attend and complete the **Standards of Quality for Family Strengthening and Support** training within the first year of membership. Following this training, FRCs must adopt and implement the Standards of Quality, covering:
 - Family-centeredness
 - Family strengthening
 - Diversity, equity, and inclusion

- Community engagement
- Continuous quality improvement

An annual assessment, guided by the Standards of Quality toolkit, will be required to identify areas for growth and support ongoing quality improvement efforts in family strengthening and support.

[You can learn more about this training HERE](#)



- Maintain:
 - A functioning governing board or operate under a qualified fiscal sponsor
 - A conflict of interest policy including anti-nepotism guidelines
- Commit to providing **cultural competency** and **trauma-informed training** for all staff and volunteers, with content tailored to Alaska Native and American Indian populations

Data Reporting Requirements

To support shared learning, accountability, and improvement, Member FRCs agree to:

Quarterly Data (Due by the 15th of the month following the quarter):

- **Q1 (Jan–Mar):** Due April 15
- **Q2 (Apr–Jun):** Due July 15
- **Q3 (Jul–Sep):** Due October 15
- **Q4 (Oct–Dec):** Due January 15

Data to be reported:

- Total number of **children served**
- Total number of **adults served**
- **Breakdown of services provided** by pathway (drop-in, support, developmental)
- **Monetary value** of concrete items distributed (e.g., diapers, food boxes, clothing)

Annual Reporting (Due each January):

- Summary of **types of programming offered**
- Notable trends or needs observed
- Examples of successful community partnerships or innovations
- Standards of Quality Assessment Data Report

All data may be submitted via the shared **FAMS system** or in an approved alternate format (requested by AIA staff).

FRC Network Participation & Leadership

Monthly Meetings:

- All Member FRCs are expected to send at least one staff member to monthly Alaska FRC Network meetings (60 minutes per month) to receive updates, share learning, and engage in Network-wide coordination.

Leadership Team Commitment:

Each Member FRC shall designate **one management-level staff** to serve as their **Leadership Team Representative**. This individual must:

- Hold decision-making authority and voting rights on behalf of their FRC
- Serve as the liaison between the Network and their organization
- Attend **quarterly Leadership Team-only meetings - 120 minutes** (March, June, September, December) focused on strategy, funding, and evaluation

- Commit to a **minimum one-year term**
 - Participate in shaping statewide direction, including reviewing applications, developing training priorities, and providing peer support
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Additional Member Responsibilities

Member FRCs agree to:

- Submit timely reports when requested (including for funding or evaluation purposes)
 - Maintain accurate and secure recordkeeping
 - Promptly inform the Network Director of major leadership or operational transitions (within 30 days)
 - Notify the Network of any challenges in meeting these requirements and collaborate to find a solution
 - Contribute to a respectful and constructive peer environment, including addressing any conflicts transparently and cooperatively
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Membership Standing and Support

A Member FRC is considered **in good standing** if they:

- Meet all membership requirements and responsibilities
- Actively participate in Network activities
- Submit complete and timely data reports

If a Member FRC falls out of compliance, the Network Director and Leadership Team will collaborate with them to develop a **Support or Improvement Plan**. Members who fail to comply over time may become ineligible for funding and recognition.

Membership Readiness Checklist

Use this internal checklist to determine readiness for participation in the Alaska FRC Network:

- ☐ Our organization is based in Alaska
- ☐ We provide or plan to provide services under the Family Pathways Framework
- ☐ We commit to aligning with the Standards of Quality for Family Strengthening and Support to ensure our practices are family-centered, equitable, and rooted in continuous quality improvement.
- ☐ We commit to provide quarterly and annual data reports
- ☐ We commit to attending required Network and Leadership meetings
- ☐ We have a functioning board or qualified fiscal sponsor
- ☐ We have a conflict of interest/nepotism policy in place
- ☐ We commit to cultural and trauma-informed training for staff and volunteers
- ☐ We will designate a Leadership Team representative
- ☐ We are committed to collaboration, learning, and shared accountability

If you find that your agency is able to answer the majority of the checklist questions above and believe that joining the Alaska Family Resource Center Network would strengthen your services and mission, we encourage you to take the next step. Please reach out to the Alaska Family Resource Center Network Director, Abby Struffert, at **Abby@alaskaimpactalliance.com** to begin the conversation.

To learn more about the network, our values, and the benefits of membership, please visit our website: <https://www.alaskaimpactalliance.com/alaska-family-resource-center-project/>

Thank you for your interest and commitment to supporting Alaska's families. We look forward to the possibility of working alongside you to expand access, build connections, and create stronger communities across our state.

